



## COUNTY OF ERIE

CHRIS COLLINS  
COUNTY EXECUTIVE

### DIVISION OF PURCHASE

#### INVITATION TO BID

TO: ALL USING DEPARTMENTS

FROM: Denyse Insalaco-Weatherbee, Buyer

DATE: December 22, 2011

SUBJECT: CONTRACT FOR ARMORED MOTOR SERVICES  
BID NO.: 211063-004

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Please be advised that the contract for Armored Motor Services with Loomis Fargo has been extended through February 28, 2013. No fuel surcharges will be acceptable. Terms are Net 30 and this contract has a thirty day cancellation clause.

When submitting your requisition, please be sure to include all necessary information, such as location, contact person, rate and pick up schedule. Please try to get your 2012 requisitions in as quickly as possible.

**BID NO.;** 211063-004

**CONTRACT TERM:** March 1, 2011 – February 28, 2013

**MATERIAL GROUP:** 990A

**VENDOR INFORMATION:** VENDOR #104626  
LOOMIS FARGO & COMPANY  
101 VICTOR HEIGHTS PARKWAY  
VICTOR, NY 14564

**TELEPHONE NUMBER:** 585-924-2310  
**CONTACT:** John Roberts

Diw  
Att.

PROPOSAL TO SUPPLY OUR REQUIREMENTS FOR ARMORED MOTOR SERVICE FOR THE CONTRACT PERIOD:

MARCH 1, 2011 THROUGH FEBRUARY 29, 2013, PER THE ATTACHED SPECIFICATIONS.

**SPECIFICATIONS**

1. The successful bidder must be able to make deposits for all county departments the same day as pick ups. The deposits will be made at various local banks including HSBC, Bank of America, M & T and Citizens. **Following day deposits are unacceptable.**
2. The County will not pay any additional charges for wait times. There shall be a ten minute allowance.
3. There will be no additional charges allowed. That includes fuel surcharges.
4. The cut off times shall be no later than 3:00 PM, with the exception of the Auto Bureau being 3:30 PM. Certain county departments require specific pick up times and that schedule must be adhered to by the vendor.

**Probation Department @ 1:00 PM**

**Library @ 1:00 PM**

**Real Property Tax Services (i.e. Cashier's Area at Rath Building Room 100 @ 1:30 PM**

**Auto Bureau – various locations :**

**92 Franklin Street & Urban Dale Plaza @ 3:30 PM**

**Other locations @ 12:30 PM**

5. It is the successful bidder's responsibility to replace any canvas banking deposit bags that are lost during the term of this contract. Any replacement bags must be canvas not plastic. Any replacement bags needed will be at the vendor's expense.

ARMORED MOTOR SERVICE FOR THE COUNTY OF ERIE

Armored Motor Service shall be for the period of March 1, 2011 through February 28, 2013.

Payable monthly in arrears.

Thirty (30) day cancellation clause.

No Fuel Surcharges will be acceptable.

No additional liability service charges for pick ups exceeding \$1,000,000.00

The successful bidder's employees must pass a screening test by the Erie County Department of Central Police Services before commencing work.

Any or all of the locations for the Erie County Clerk's Department may be subject to cancellation or elimination by the County of Erie. We would not be liable for that portion of the bid should any eliminations take place.

Locations for the Erie County Clerk's, Erie County Probation and Real Property Service to be awarded on a one (1) contractor basis only.

Show monthly charge and extend total cost for bid period starting March 1, 2011 and continuing through February 28, 2013.

The contractor will provide armored and guarded contract carrier motor transportation service with insurance to protect the County of Erie, New York, against any loss whatsoever in the transportation of sealed shipments containing monies, checks, securities and the like, and will deliver the same at destination as required, in the same condition as received, to a designated consignee, substantially as listed on Pages 2B, 2C & 2D.

COUNTY OF ERIE, STATE OF NEW YORK  
DIVISION OF PURCHASE  
INVITATION TO BID NO. 211063-004

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95 Franklin Street, Room 1254  
Buffalo, New York 14202

	<u>PICK UP LOCATION</u>	<u>DESTINATION</u>	<u>LIMIT OF LIABILITY FOR LOSS IN ANY ONE SHIPMENT</u>	<u>PICK UP SCHEDULE OR DATE</u>	<u>DELIVERY DATE REQUIRED</u>
A.					
1)	County Hall County Clerk Registrar 92 Franklin Street Buffalo, NY 14202	Designated local depository	\$1,000,000.00	Monday through Friday <b>3:30 PM</b>	Same day only!
		MONTHLY CHARGE	<b>\$305.00</b>		
2)	Department of Motor Vehicles 170 Pearl Street Buffalo, NY 14202	Designated local depository	\$50,000.00	Monday through Friday <b>12:30 PM</b>	Same day only!
		MONTHLY CHARGE	<b>\$305.00</b>		
3)	Department of Motor Vehicles Urban Dale Plaza 2122 George Urban Blvd (at Dick Road) Depew, NY 14043	Designated local depository	\$50,000.00	Monday through Friday <b>3:30 PM</b>	Same day only!
		MONTHLY CHARGE	<b>\$305.00</b>		
4)	Department of Motor Vehicles Eastern Hills Mall 4545 Transit Road (Enter at Cinema rear of mall) Williamsville, NY 14221	Designated local depository	\$50,000.00	Monday through Friday <b>12:30 PM</b>	Same day only!
		MONTHLY CHARGE	<b>\$305.00</b>		

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	<u>DELIVERY LOCATION</u>	<u>DESTINATION</u>	<u>LIMIT OF LIABILITY FOR LOSS IN ANY ONE SHIPMENT</u>	<u>PICK UP SCHEDULE OR DATE</u>	<u>DELIVERY DATE REQUIRED</u>
5)	Department of Motor Vehicles Northtown Plaza 3097A Sheridan Drive (middle of plaza) Amherst, NY 14226	Designated local depository	\$50,000.00	Monday through Friday <b>12:30 PM</b>	Same day only!

MONTHLY CHARGE **\$305.00**

6)	Department of Motor Vehicles ECC- South Campus Bldg. 7 4041 Southwestern Blvd.- (enter from Big Tree Rd.) Orchard Park, NY 14127-2199	Designated local depository	\$50,000.00	Monday through Friday <b>12:30 PM</b>	Same day only!
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MONTHLY CHARGE **\$305.00**

7)	Department of Motor Vehicles Town of Evans Town Hall 8787 Erie Road (Rt. 5) Angola, NY 14006	Designated local depository	\$50,000.00	Monday through Friday <b>12:30 PM</b>	Same day only!
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MONTHLY CHARGE **\$305.00**

TOTAL MONTHLY CHARGE Motor Vehicle Department (ALL LOCATIONS)

**\$1,830.00**

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<u>PICK UP LOCATION REQUIRED</u>	<u>DESTINATION</u>	<u>LIMIT OF LIABILITY FOR LOSS IN ANY ONE SHIPMENT</u>	<u>PICK UP SCHEDULE OR DATE</u>	<u>DELIVERY DATE REQUIRED</u>
B) Buffalo & Erie County Public Library <b>Oak St. Entrance</b> Buffalo NY 14203	Designated local bank or banks <b>HSBC Money Center</b> <b>Key Bank (Main Place Mall)</b>	\$2,500.00	Two designated- days each week <b>(Tues &amp; Fri from 1:00 PM-2:00PM)</b>	Same day only!

MONTHLY CHARGE **\$135.00**

TOTAL YEARLY COST **\$1,620.00**

C) County of Erie Office of Real <b>Property Tax Services</b> 95 Franklin St Buffalo NY 14202 Rath Building – Room 100 – vault area	Designated local bank or banks	\$5,000,000	Five designated- days each week <b>1:30 PM</b>	Same day only!
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MONTHLY CHARGE **\$305.00**

TOTAL YEARLY COST **\$3,660.00**

D) County of Erie Probation Dept. New Court House One Niagara Plaza. Buffalo NY 14202	Designated local bank or banks	\$40,000.00	Two designated- days each week Monday & Thursday <b>1:00 PM</b>	Same day only!
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MONTHLY CHARGE **\$175.00**

TOTAL YEARLY COST **\$2,100.00**

GRAND TOTAL NET BID (ALL DEPARTMENTS)

**\$2,750.00/Month**  
**\$33,000.00/Year**